

Recruitment of Teachers Trainers for deployment to Sri Lanka

Frequently Asked Questions

| Sl. No | Question | Reply |
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| 1 | How do I apply in the online application? | <p>Candidates are required to apply online through http://edcilteacherrecruitment.com. No other means/mode of application will be accepted.</p> <p>Candidates are required to login through their valid personal e-mail ID. It should be kept active during the currency of this recruitment. All the details/information regarding the recruitment process shall be shared with the candidates through their registered email ID.</p> <p>The Name of the Candidate, Date of Birth and other details should be spelt correctly in the application as it appears in the Class X certificates/ mark sheets. Any change / alteration found may be supported with relevant and valid documents or will result in disqualification of candidature.</p> <p>Carefully fill in the complete details in online application form. Scan and upload your recent photograph and signature at the appropriate places as per instructions contained in the online application form and submit the same.</p> |
| 2 | What if I forget my log-in Id and password or want to change them in future? | <p>Candidates have the option to modify the password. You have to click on 'Forgot password' on the homepage of the application website and on the next page submit the following:</p> <p>a) Registered email id b) Mobile No</p> <p>The email with your user id and password shall be shared to your registered mail id.</p> |
| 3 | What is my User Id? | Your registered mail id / application no is your User Id. |
| 4 | Can I apply for more than one discipline against one advertisement if I am eligible for Multiple disciplines? | No, candidate can apply for one discipline only. If more than one application is received from a candidate, most recent (current) application will be considered as final and all other applications made prior to the last one, shall be treated as null and void. |
| 5 | How do I know that I am eligible for the post/ discipline? | You can see the eligibility criteria for all the posts/ disciplines from the detailed advertisement on the home page of the application website http://edcilteacherrecruitment.com . |

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| 6 | Are there any relaxations provided for SC/ST/OBC/ PwD etc. category candidates? | No relaxations are provided to candidates. |
| 7 | Is there any application fee? | There is no application fee to be paid by the candidate. |
| 8 | Can I save my application while applying for the post/discipline? | <p>The online application form is divided in different sections. After filling the details in each section, please click on the "Next" button at the end in order to save the information filled and move to the subsequent section. If you are not able to complete the entire form in a single attempt, you can log in again and continue filling from the last saved status and complete the rest of the sections.</p> <p>Please note that application cannot be submitted after the last date/time, as mentioned in the advertisement.</p> |
| 9 | What do I do after submitting the Application Form? | After submitting, candidates can take print out of the application for future record. Candidate will receive message on successful receipt of Online application. |
| 10 | Can I make any changes to the Application Form after submission? | <p>No, you cannot make any changes to the Application Form once submitted.</p> <p>However, before final submission of the form, you will be able to Preview the details filled in the application form and can make modifications if required using the Back/Cancel button at the end of Section of the application form.</p> |
| 11 | How would I be contacted by, if required? | All communication will be made through registered e-mail id. The registered mail id should be kept for the currency of the whole recruitment process. |
| 13 | Can I apply if my age is 65 years and 01 day as on 5 th Mar 2024? | No, you are not eligible. |
| 14 | How I will receive interview call letter? | The interview call letter will be sent to the candidate's registered mail ids. |
| 15 | Where should I contact in case of any problem related to online application? | In case of any problems faced by the candidates in filling up the online application form, they may contact the Help Desk on (+91-8130013265) from 10 AM to 5 PM on weekdays (Mon-Fri) and Helpline email id helpsecondment@edcil.co.in . |
| 16 | <p>How many interview rounds will be there?</p> <p>Or</p> <p>What is the process of recruitment after application is processed?</p> | <p>There is only one round of interview. Only shortlisted candidates will be informed about the venue and date of interview via their registered email IDs. The actual date and venue of the interview shall be shared with shortlisted candidates. All original documents/certificate should be produced at the time of interview for verification. No conveyance shall be provided for travel with regards to the interview.</p> |

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| 17 | Is there any provision to change the interview dates and venue / city? | No, under no circumstance the request for change of dates and venue of interview shall be entertained. Candidates will have to attend the interviews as per the date as mentioned in their interview call letters. |
| 18 | I do not have a passport, am I eligible to travel to Sri Lanka? | No. Candidates having government issued valid passport are eligible to travel to Sri Lanka under this recruitment process. |
| 19 | What are the documents that I have to bring for physical verification? | <p>Candidates are required to bring the following original documents with them during the physical interview process for verification:</p> <ul style="list-style-type: none"> • Personal and Educational qualification details (Marksheets of standard X (10th), XII (12th), final marksheets of Graduation and Post-graduation); • Work experience certificate with last pay drawn of 3 months; • Passport or Voter-ID or Adhaar Card as ID-proof • Print out of the submitted application form • Recent passport sized photographs as submitted in the form (at least 3) |
| 20 | I do not have a work experience document for my current job, which document can I submit online and bring for verification purposes? | In case a candidate is unable to obtain work experience certificate, she/he may submit the joining/employment letter and last 3 months' salary slip in the application portal. The same has to be presented during the time of physical interview for verification. |